Project.....................
Quality Audit Report No. ....Conclusions

The audit has identified the following audit findings (AF1, AF2, etc.) being discrepancies between what was observed and what should be the situation according to the contract/subcontract requirements. Serious and/or widespread AF's may be designated as nonconformances.

AF No. (NCR No.)	Description	Corrective Action	To be corrected by (name)	By (date)	Closed out QAM initials & date	Remarks

For Company QA Department		For	
Name	:	Name	: ....
Signature	:	Signature	: ....
Date	:	Date	: ....