

# Inspection Record for Air Ducting System

Record No.: \_\_\_\_\_

Client: _____ Project No.: _____ Project Name: _____	Subcontractor: _____ Subcontract P.O. No.: _____ System designation: _____
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Reference Document: BN-G-Y014, 14.2.5

Items to inspect	Subcontractor	Company		Remarks
	inspected initials/date	Hold Point	inspected* initials/date	
1.0 Check cleanliness, clean as necessary				See form 26G02
2.0 Check surface protection (galvanizing, special paint etc.)				
3.0 Check system overall configuration and with respect to airflow				
4.0 Check flanges, gaskets, general airtightness				
5.0 Check materials, dimensions, type, configuration, fixings of:				
5.1 Ducting				
5.2 Supports				
5.3 Dampers				
5.4 Access panels (check access to equipment)				
5.5 Test holes (check straight lengths upstream)				
5.6 Air intake/exhaust caps				
5.7 Exhaust hoods				

H - Company's presence is mandatory for all activities in section.  
 h - Company's presence is mandatory.

Attachments, No. of pages: \_\_\_\_\_

Accepted for Subcontractor	Accepted for Company	Accepted for Client
Name: _____	Name: _____	Name: _____
Signature: _____	Signature: _____	Signature: _____
Date: _____	Date: _____	Date: _____

\*Company only initials for holdpoint