

Inspection Record for Air Diffusing Equipment

Record No.: _____

| | |
|---------------------|-----------------------------|
| Client: _____ | Subcontractor: _____ |
| Project No.: _____ | Subcontract P.O. No.: _____ |
| Project Name: _____ | System designation: _____ |

Reference Document: BN-G-Y014, 14.2.4

| Items to inspect | Subcontractor | | Company | | Remarks |
|---|-------------------------|--|------------|--------------------------|---------|
| | inspected initials/date | | Hold Point | inspected* initials/date | |
| 1.0 Check nameplate details | | | | | |
| 2.0 Check cleanliness, clean as necessary | | | | | |
| 3.0 Check surface protection (galvanizing, special paint etc.) | | | | | |
| 4.0 Check components with respect to airflow | | | | | |
| 5.0 Check following for completeness, conformity, air tightness, accessibility, mounting, fixing and functioning: | | | | | |
| 5.1 Air supply outlets | | | | | |
| 5.2 Return/exhaust air inlet | | | | | |
| 5.3 Transfer grilles | | | | | |
| 5.4 Weather resistant louvers | | | | | |
| 5.5 Acoustic louvers | | | | | |
| 5.6 Air handling lighting fittings | | | | | |

H - Company's presence is mandatory for all activities in section.

h - Company's presence is mandatory.

Attachments, No. of pages: _____

| Accepted for Subcontractor | Accepted for Company | Accepted for Client |
|----------------------------|----------------------|---------------------|
| Name: _____ | Name: _____ | Name: _____ |
| Signature: _____ | Signature: _____ | Signature: _____ |
| Date: _____ | Date: _____ | Date: _____ |

*Company only initials for holdpoint