

Vendor Alert Bulletin

Date:

Vendor Name	:	
Address	:	

Offices Affected	:	1.
		2.
		3.

		Description	Code
Product Line Affected	:	1.	
		2.	
		3.	

Reason for Alert	:	

Duration of Alert	:	<input type="checkbox"/>	Effective Thru
		<input type="checkbox"/>	Permanent Until Further Notice
		<input type="checkbox"/>	Check with Regional Procurement Manager Prior to Use
		<input type="checkbox"/>	Check with Vice President, Contracts and Procurement

Approved By: