

Supplier Performance Evaluation per Project

Supplier: Project Name: Regional Operation: Project Location: Contract No.: Project No.:	P.O. No.: P.O. Type: Original Value: Final Value: Original Completion Date: Actual Completion Date: Evaluation Date: Overall Rating (*):
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Equipment/Material/Scope of Work Description:

Key to Ratings:	5 = Exemplary 4 = Above Average	3 = Average 2 = Below Average	1 = Poor 0 = Unacceptable
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Rating Parameters:

1. Adherence to Specification/Requirements	
2. Adherence to Schedule Requirements	
3. Adherence to Price	
4. Quality of Technical Data/Information	
5. Quality of Pre-Shipment Drawings and Data	
6. Quality of Post-Shipment Drawings and Data	
7. Quality of Workmanship	
8. Adequacy of Quality Control	
9. Planning/Scheduling/Coordination of Materials and Subvendors	
10. Responsiveness to Requests for Information	
11. Quality of Sales Support	
12. Quality of Technical Support	
13. Quality of Field Service Support	
14. Justification for Cost Additions	
15. Response to Warranty Problems	
16. Adequacy of Warranty Corrections	
17. Quality of Invoicing	

Total Rating:	
Average Overall: (*)	

Overall Evaluation: (Supplier)

1. Would you recommend this supplier for future work? Yes No

2. Should this supplier have been given additional opportunities to provide other equipment for this project? Yes No

3. Did the choice of this supplier's equipment aid or hinder the success of this project? Aid Hinder

Comments regarding rating:

	Evaluation completed by:
	Title:
	Telephone No.:
	Date:

dc: Project Manager
Procurement Manager