

CHANGE ORDER

PAGE NO. 1 OF 1	DATE	PURCHASE ORDER NO.	
SUPPLIER'S SHIPPING DATE		THE ORDER NO. AND RELEASE NO. MUST APPEAR ON INVOICES, CORRESPONDENCE, SHIPPING PAPERS, AND PACKAGES	REV.
FREIGHT TERMS See below		ALL CORRESPONDENCE AND A COPY OF THE SHIPPING PAPERS AND PACKING LIST MUST BE SENT (PREFERABLE BY COURIER/EXPRESS MAIL) TO:	
SUPPLIER Comp Adres1 Adres2 Place Country ATTN: Name PHONE: Phone FAX : Fax		<Company Name> <Address> <City> <Country> ATTN: PHONE: FAX	
DESCRIPTION OF PURCHASE: Description			

THIS CHANGE ORDER IS SUBJECT TO THE TERMS, CONDITIONS, AND SPECIFICATIONS AS STATED IN THE MAIN ORDER.

<p>TO BE COMPLETED BY SUPPLIER</p> <p>WE ACKNOWLEDGE RECEIPT OF THE ABOVE NUMBERED CHANGE ORDER TOGETHER WITH ALL ITS ATTACHMENTS AND CONFIRM OUR ACCEPTANCE OF ALL THE CONDITIONS THEREOF.</p> <p>ORDER ACKNOWLEDGED:</p> <p>BY: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>	<p>PREVIOUS PURCHASE ORDER VALUE:</p> <p>CHANGE ORDER VALUE:</p> <p>NEW PURCHASE ORDER VALUE:</p> <hr/> <p>PURCHASER: <Company Name></p> <p>BY:</p>
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