Close-out Notice

Confidential

Client		Project Contract / File Number
		·
Project		Date
i roject		Date
Description		
Reason for Close-out		
Close-out by		Date
		Date
Business Development Manager		
ge		
	(Name)	
Project Manager		
	(Namo)	(Sinatura)
Remarks	(Name)	(Signature)
i ieinai No		
Distribution	Company	
Distribution	Company	
Senior VP Operations	Management	Accounting
Senior VP Hydrocarbons	Estimating/Cost	Proposals
General Counsel	Administration	Polymers & Chemicals
Accounting	Contracts	Petroleum & Gas
Finance	Engineering	Environmental
VP Petroleum & Gas	Construction	Process
VP Polymers/Chemicals	Computer Services	Human Resources
VP & GM Company E&C Europe	Procurement	Business Dev. Circ.
Contracts - Europe		

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