

# Personal Data for Company Personnel/Assignees

Job title:	Nationality:
Surname:	Date of birth:
Maiden name: (if applicable)	Place of birth:
Christian names:	Hire date Company:
Sex M/F:	Highest education degree:
Arrival date in country of assignment:	Passport no.:
Starting date assignment:	Date of issue:                      Date of expiration:

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Address:	Boarding address (if not residing at permanent residence):
Postal code and city:	Postal code and city:
Country:	Country:
Telephone:	Telephone:

Do you have a driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	Number:
	Expiration Date:
For which category of vehicles valid:	

<b>To be completed if accompanied status:</b>	Nationality spouse:
Status: Partnership/Married	Date of birth spouse:
Date of marriage:	Place of birth spouse:
(Maiden) Name of spouse:	Passport no. spouse:
Christian names spouse:	Date of issue:                      Date of expiration:

**Accompanying Children, if applicable:**

Surname	Sex M / F	Christian Names	Dependent Yes / No	Date of birth	Place of birth

**In case of emergency notify**

Name:	Relationship :
Address :	
City :	Country :
Telephone :	
Name of Health Insurance Co.:	

If applicable, the undersigned hereby authorizes Company to transmit his/her salary and/or assignment allowances to:

- Postgiro Account Number: \_\_\_\_\_  
of Mr./Ms. \_\_\_\_\_ at \_\_\_\_\_

- Bank Account Number \_\_\_\_\_  
of Mr./Ms \_\_\_\_\_ at \_\_\_\_\_ (City)  
with the \_\_\_\_\_ Bank at \_\_\_\_\_ (City)  
Account Number of Bank \_\_\_\_\_

**Actions Human Resource Department:**

PAN Form

E 101/102

## Secrecy Declaration

The undersigned  
hereby declares vis-à-vis  
Company  
<Company name>

- a) that the result of the work done, and all inventions and improvements conceived of or made by him during his assignment to Company, relating in any way to the business of Company, and particularly to the processes, products, equipment or apparatus employed in connection with the business of Company, shall be the sole and exclusive property of Company, that both during and after his assignment he will promptly disclose the same to Company and will execute any and all patent applications, assignments or other documents or assurances, which may be deemed necessary by Company to vest in Company the rights to such inventions and improvements hereunder,
- b) that all secret or confidential information imparted to him and all technical data acquired by him by virtue of his assignment to Company, relating to the processes, products, or to the design, construction or operation of equipment or apparatus in which Company may be interested, shall not be disclosed or used by him during or subsequent to his assignment for the benefit of any other person, firm or corporation, unless he shall first secure the prior written consent of Company to such disclosure or use, except as such information or data may appear in published sources available to the general public,
- c) that all designs, data, records, drawings, models, notes and the like (including copies of the same) acquired by him during his assignment to Company, and relating in any way to the business of Company, are the property of Company and shall be delivered promptly to Company by him whenever required to do so by Company and in any event when his assignments terminates, and
- d) that this declaration shall be construed under and be governed by The Netherlands law.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)